
Course Syllabus

BUS 18 – BUSINESS LAW 1

De Anza College Business Department
BUS 18 – SECTION 6 (5 Units)
SPRING 2016
Mon & Wed 2:30 p.m. - 4:45 p.m.
FOR3

Course Syllabus

Instructor: Sujung Park, J.D.

Contact Information

Email: parksujung@fhda.edu

Office Hour: Monday, 1:20-2:20 p.m. and other times by appointment/Baldwin Winery.

Course Objectives:

This course provides students with a general introduction to the American legal system and laws applicable to businesses, business owners, and managers. Emphasis is placed on contract, sales, and the impact of the legal system on business, and ethnical considerations in the business environment.

Student Learning Outcomes:

This course is designed to help students accomplish the following objectives:

- Demonstrate knowledge of basic legal terminology and basic tort, criminal, administrative, and contract law.
- Identify ethical issues in a business law context and evaluate factually simple contract issues using basic common law or UCC rules.

Required Materials:

- **Textbook:** *Either* “**Selected Materials From Essentials of Business Law, Custom Edition for De Anza College**”, 4th Edition, Beatty/Samuelson, Cengage Learning (ISBN 978-1-133-76970-5) *or* “**Essentials of Business Law**,” 4th Edition, Beatty/Samuelson, Cengage Advantage Books (ISBN 978-0-538-47380-4)

Email and Internet Access:

Email is the primary means of communication between the instructor and students. Email from the instructor will be sent to the email address you used to register. If you wish to use a different email address, be sure to change the address listed in the Class Roster on the De Anza *My Portal* website (myportal.fhda.edu). Email to the instructor should be sent to parksujung@fhda.edu. When corresponding by email, please include your full legal name in your subject line for a speedier response.

Class materials, assignments and exam details will be posted on the *Course Studio* page for this class on the *My Portal* website.

Course Requirements:

1. Complete the day's reading before class sessions
2. Attend all (or almost all) classes on time and participate in class
3. Complete all homework assignments on time
4. Take and pass all exams on time after class session

- **Reading assignments:** Students are expected to complete the day's reading assignment before each class and to be prepared for classroom discussion. Even though reading assignment will not be graded, completion of reading assignment is essential for successful performance on the examinations and class participation.
- **Homework assignments:** In addition to reading assignments, homework assignments will be given out as we go through the quarter. All homework assignments and the due dates will be announced in class and be posted on the *Course Studio* page. Homework assignments may take various forms such as additional problems from the textbook, discussion questions, and case analysis. Unless otherwise agreed in advance, homework must be turned in via email to the instructor at parksujung@fhda.edu as *either* a printable document format (e.g. pdf or MS word) attached to an email *or* as text in the body of the email message. The subject line of the email must contain the word "**HOMEWORK**" and your **full legal name**. All homework assignments are due **1:00 pm** on the due date. Late homework will not be graded. Homework assignments are worth a total of 20 points toward our final grade.
- **Attendance and participation:** Attendance and participation are required. Attendance will be called every day at the beginning of class. If you are late to class, come see the instructor either at the ten minute break (midway point) or at the end of class, and let her know what time you arrived. If you have to leave class early, please email the instructor to inform what time you have to leave the classroom. Coming to class excessively late or leaving early will result in either partial credit for attendance or no credit at all. If you know you are going to be absent or having an excuse for an absence of which you wish the instructor to be aware, send the instructor an email with the reason for your absence **in advance**. Participation will be judged by your preparedness for class and your ability to discuss problems and questions in class. Both attendance and participation are worth a total of 10 points toward your final grade.
- **Examinations:** There will be three exams, each of which will test new material that has not been covered by a previous exam (i.e. the final exam will not be comprehensive.). The exams will consist of multiple choices, true/false, and short essay questions. The exams are worth a total of 70 toward your final grade. The first exam (April 25) is worth a total of 20 points, and the second exam (May 23) and third exam (June 22) are worth a total of 25 each. You will need Scantron sheets, a bluebook, #2 pencils, and a good eraser for the exams. Scantron sheets and bluebooks can be purchased in the Bookstore. Further information about the exams will be announced in class later.

All exams are mandatory and will be held in classroom. There will be no makeup exams, but if a student can document **in advance** a legitimate reason, an appropriate accommodation may be arranged to allow the student to take the exam **early, before** the rest of the class. Examples of legitimate reasons (and acceptable documentations) are: illness (doctor's note), jury duty (notice to appear), death or hospitalization of a close

family member (published notice or note from parent or guardian or other family member of parents' generation). School-associated athletic activities or prepaid vacations are not considered to be a legitimate reason for missing an examination.

Course Grade: The final grade for the course will be determined as on the basis of points earned for work completed during the quarter. The components of the final course grade will be as follows:

Items	Points
Homework assignments	20
Class attendance and participation	10
Exam 1 (April 25)	20
Exam 2 (May 23)	25
Exam 3 (June 22)	25
Total	100

The instructor reserves the right to use a 'curve' to add points to any of the grading components. Letter grades will be assigned at the end of the quarter based on the following conversion scale.

Total Accumulated Points	Letter Grade
99 or above	A+
90.0 – 99.9	A
86.6 – 89.9	B+
80.0 – 86.5	B
75.6 - 79.9	C+
70.0 – 75.5	C
63.0 - 69.9	D+
55.0 - 62.9	D
Below 55	F

Academic Integrity Policy:

Cheating is the act of obtaining or attempting to obtain credit for academic work through the use of dishonest, deceptive or fraudulent means. Cheating includes, but is not limited to: copying, in part or in whole, from someone else's test or homework; collaborating with another student on homework without the Instructor's permission; submitting work presented previously in another course, if contrary to the rules of either course (no work from a prior course may be submitted in this course); altering or interfering with grading, using or consulting, during an examination any sources (e.g., consulting with others, use of electronic equipment including cell phones and PDA's) or use of materials not authorized by the instructor; or committing other acts that defraud or misrepresent. Sharing homework assignments is not permitted.

Plagiarism is representing the work of someone else as your own. Plagiarism includes, but is not limited to: incorporating the ideas, words, sentences, paragraphs, or parts of another person's writings, without giving appropriate credit, and representing the product as one's own; representing another's artistic or scholarly works such as musical compositions, computer programs, photographs, paintings, drawings or sculptures as your own; submitting a paper purchased from a research or term paper service, including the internet; or undocumented Web source usage.

Cheating, plagiarism and other forms of academic dishonesty, including the following are strictly forbidden: purposely allowing another student to copy from your paper during a test; giving homework, term paper or other academic work to another student to plagiarize; having another person submit any work in your name; lying to an instructor or college official to improve your grade; altering graded work after it has been returned, then submitting the work for re-grading; stealing tests; forging signatures on drop/add cards or other college documents; or collaboration without permission of instructor.

Students who violate these rules will receive an F for the course, and their behavior will be reported to the VP of Instruction of De Anza College.

Classroom Behavior:

Any student disrupting the class may be asked to leave. De Anza College will enforce all procedures set forth in the Student Standards of Conduct and the appropriate remedial and/or disciplinary steps will be taken when violations occur.

To minimize distractions, please silence all cell phones and other electronic devices. Please do not use cell phones or other devices to make or receive calls or to receive or send email or text messages during class. If there is an emergency, we will be notified by the Administration or by Campus Police. If you use a computer to take notes, please take into account the potential for distracting yourself and your classmates and refrain from going online during class. Gaming, accessing social media websites, emailing and sending or receiving text or instant messages during class are not permitted. The use of photographic or other recording devices during class without permission is also prohibited.

Last Date to Drop is Strictly Enforced:

If you do not want to continue in the class, be sure to use the *My Portal* system to drop the class by May 27th. State law forbids me from dropping you after May 27th for any reason. Your only option after that date is to request an incomplete grade. But you will only qualify for an incomplete grade if you can prove an unforeseen, unavoidable circumstance that makes it impossible for you to finish the class, such as being called up for active duty by the National Guard, or being hospitalized. Less dire circumstances generally do not qualify for incomplete grade. If you are not withdrawn before the deadline for a W, your final grade for the course will be an F.

Important Dates to Remember: NOTE that these dates are not negotiable and will be strictly adhered to by De Anza College. See De Anza Spring 2016 Academic Calendar for further information.

- Sunday, April 17: Last day to drop a class with no record of grade.
- Friday, April 29: Last day to request pass/no pass grade.
- Friday, May 27: Last day to drop with a "W." [This is your last possible opportunity to drop the class. Requests to drop after this date will not be successful, regardless of the reason for the request.]

CLASS SHCHEDULE

Variations from this schedule, including assignment and exam changes, may occur. All changes will be announced in class and posted on the *Course Studio* page.

Class #	Date	Lesson Topic	Reading Assignment (TBU)	Homework Assignment (TBU)
1	4/4	Class Introduction and Course Overview/ Chapter 1 (Intro to Business Law)		
2	4/6	Chapter 1 (Intro to Business Law) Chapter 3 (Dispute Resolution)		
3	4/11	Chapter 3 (Dispute Resolution)		
4	4/13	Chapter 4 (Sources of Laws)		
5	4/18	Chapter 6 (Torts)		
6	4/20	Chapter 6 (Torts)		
7	4/25 (MON)	EXAM 1 [Chapters 1, 3, 4, 6]		
8	4/27	Chapter 7 (Crime)		
9	5/2	Chapter 9 (Intro to Contracts)		
10	5/4	Chapter 10 (Agreement)		
11	5/9	Chapter 11 (Consideration)		
12	5/11	Chapter 12 (Legality)		
13	5/16	Chapter 13 (Capacity and Consent)		
14	5/18	Chapter 14 (Written Contracts)		
15	5/23 (MON)	EXAM 2 [Chapters 7, 9-14]		
16	5/25	Chapter 15 (Third Parties)		
17	5/30 (MON)	MEMORIAL DAY (NO CLASS)		
18	6/1	Chapter 16 (Performance and Discharge)		
19	6/6	Chapter 17 (Remedies)		
20	6/8	Chapter 18 (Intro to Sales)		
21	6/13	Chapter 27 (Agency Law)		
22	6/15	Chapter 28 (Employment Law)		
23	6/20	Chapter 34 (Intellectual Property)		
24	6/22 WED	EXAM 3 [Chapters 15-18, 27-28, 34]		